



# STATE OF NEBRASKA WORKERS' COMPENSATION COURT

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### Filing Tips from the Clerk's Office

#### Rules of Procedure 3, G – Signature Requirements

Any pleading filed with the Nebraska Workers' Compensation Court by an attorney shall bear the typed or printed name and **signature of the preparer**, the firm name, the complete address including the zip code, the telephone number, and **counsel's Nebraska Bar Association number**. The Clerk's Office has recently seen a number of pleadings with these basic requirements missing from the signature blocks, especially proper signatures and bar numbers.

#### Rules of Procedure 2,D,7 – Electronic Signature Requirements

Please note that the **electronic signature format, "/s/ [typed name],"** is **only acceptable when pleadings are filed via the court's eFiling System**. Pleadings filed via fax, mail, hand delivery, or any method other than through the eFiling system must include the signature of the preparer to comply with Rule 3,G.

#### Rules of Procedure 5 – Interpreters

The Administrative Office of the Supreme Court closely monitors the use of interpreters and our reporting of such to ensure that Rule 5 is being followed. In proceedings in which a **Spanish** interpreter is utilized, only a **certified** or **registered** interpreter shall be allowed. Pursuant to Rule 5,C, "If the requested interpreter is a registered, noncertified court interpreter, **the affidavit shall also state that the requesting party has made diligent efforts** to obtain a certified or provisionally certified court interpreter and found none to be reasonably available" (emphasis added). The same applies to the use of a nonregistered, noncertified court interpreter.

Please be aware that this rule and the affidavit requirements are being enforced by our court.

# What's New in eFiling?

## File-stamped Images of Pleadings Now Available!

When a document is accepted by the court, an email is sent to the email addresses on file for the user. A link to the stamped image is now included in this email. The stamped image will be available through this link for 30 days from the date of acceptance. After 30 days, please contact the court at 1-800-599-5155 or 402-471-6468 to request stamped copies of documents from the Clerk's Office.

Please note, this stamped image of the documents does **not** constitute Electronic Service (E-Service). E-Service is not available through the court's eFiling system at this time. (See Rule 2,D,1,c). The filer must still serve opposing parties pursuant to Rule 3,B.

For more information regarding workers' compensation in Nebraska, please visit the court's website at <http://www.wcc.ne.gov>, or call the court's information line at 1-800-599-5155 or 402-471-6468.

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