



APPLICATION FOR RENEWAL OF CERTIFICATION
VOCATIONAL REHABILITATION

Applicant Contact Information

Certificate Number: _____

Last Name First Name M. I.

Office Phone Ext. Toll-Free Phone Ext.

FAX E-Mail

Cell Phone Home Phone

Company Name

Certificate Mailing Address

City State Postal Code

Case Mailing Address

City State Postal Code

I am requesting certification as:

- Vocational Rehabilitation Counselor
Job Placement Specialist
Both

Professional certification(s):

- CRC
CVE
ABVE

(Attach a copy of each certification)

Loss Of Earning Power (LOEP) Evaluations:

- I am interested in receiving LOEP appointments
I have experience in providing LOEP evaluations (Attach explanation)
I know or am willing to learn how to perform LOEP evaluations

Continuing Education/Services Provided

Evidence of 24 approved contact hours of continuing education completed during two-year certification period:

Yes No Is evidence of approved contact hours attached?

Evidence of providing direct client services in previous 12 months:

If you have not provided services for the Nebraska Workers' Compensation Court in the last 12 months, then please provide evidence that you have provided other direct client case services during this period (such as case notes or billing with client identification removed).

- I have provided services for the Nebraska Workers' Compensation Court in the last 12 months.
Supporting documentation is attached.

Check the appropriate response to the questions below. If you answer "yes" to any of these questions, you must attach a written explanation and, if appropriate, a final judgment or decree.

- Yes No Have you ever had a professional license or certification revoked, suspended or relinquished voluntarily?
Yes No Have you ever been placed in a probationary status by a professional counseling credentialing body?
Yes No Have you ever been convicted of a felony or are you now or have you ever been charged with any ethical violation?

Statement of Understanding

I, the undersigned, hereby apply for certification to the Nebraska Workers' Compensation Court. I understand the Nebraska Workers' Compensation Court is the sole judge of my eligibility for certification. I understand certification is contingent on my satisfying all criteria or training and/or experience established by the Nebraska Workers' Compensation Court, including the submission of all required documents. I also understand any false, inaccurate or misleading statements in this application may result in denial or revocation of certification. I agree that data resulting from my participation may be used in a confidential manner for research and statistical purposes.

I certify that I have read and understand the attached Nebraska Workers' Compensation Court's Ethical Standards and Responsibilities. I furthermore agree to abide by the provisions outlined therein as a condition of the acceptance of my application.

Signature

Date Signed

Please sign and return the Nebraska Workers' Compensation Court's Ethical Standards and Responsibilities with your application.



ETHICAL STANDARDS AND RESPONSIBILITIES

- (1) A vocational rehabilitation service provider seeking certification from the court as a vocational rehabilitation counselor and/or job placement specialist shall, with the application for certification, agree to comply with the following ethical standards and responsibilities:
 - (a) The vocational rehabilitation service provider's primary obligation is to the injured employee;
 - (b) The vocational rehabilitation service provider shall not engage in any activity which shall endanger the health, safety, or welfare of the injured employee, and will at all times respect the integrity and privacy of the injured employee;
 - (c) The vocational rehabilitation service provider shall not misrepresent his or her duties or credentials;
 - (d) The vocational rehabilitation service provider shall be unbiased and shall demonstrate honesty and objectivity in all interactions with the injured employee and other parties, including writing of reports, charging for professional services, and administration, scoring, interpretation and utilization of assessment instruments;
 - (e) The vocational rehabilitation service provider shall not conduct any psychometric or other evaluation that is beyond his or her scope of practice to administer, score, interpret, or utilize;
 - (f) The vocational rehabilitation service provider shall not recommend any medical examination, procedure, or test that is beyond his or her scope of practice to interpret or utilize;
 - (g) The vocational rehabilitation service provider shall disclose his or her purpose and role in providing vocational rehabilitation services to the injured employee. This shall be done in writing at the outset of the relationship, and shall include a notice that the injured employee has the right to disagree with a proposed vocational rehabilitation plan and the consequences of such a disagreement;
 - (h) The vocational rehabilitation service provider shall clearly identify to the injured employee all proposed vocational rehabilitation goals designed to help the injured employee return to suitable employment. Before submitting any vocational rehabilitation plan to the court, the vocational rehabilitation service provider shall ensure the injured employee clearly understands the vocational goals being proposed, the proposed method to attain those goals, and the period in which the goals are to be attained. If the injured employee disagrees with or refuses to sign the plan, the rehabilitation service provider shall also submit to the court a brief statement as to why the injured employee disagrees with or refuses to sign the plan;
 - (i) The vocational rehabilitation service provider shall not, except with agreement of all parties, attempt to influence the selection of a physician or other health professional, whether for purposes of examination or treatment;
 - (j) The vocational rehabilitation service provider shall not attempt to influence the medical opinion of a physician or other health professional;
 - (k) The vocational rehabilitation service provider shall not give legal advice, in any form, to the injured employee or advise the injured employee that legal assistance is not needed;
 - (l) The vocational rehabilitation service provider shall not engage in sexual harassment of an injured employee. "Sexual harassment" means deliberate or repeated unsolicited comments, gestures, or physical contact of a sexual nature.
 - (m) The vocational rehabilitation service provider shall not solicit referrals, either directly or indirectly, by offering money and/or gifts;
- (2) Failure to adhere to the above Ethical Standards and Responsibilities or failure to comply with the Code of Professional Ethics of The Commission on Rehabilitation Counselor Certification (CRCC), whether or not the vocational rehabilitation service provider is a member of such organization, may result in denial or revocation of certification or certification being placed in a probationary status.

I have read and agree to abide by these standards.

Signature

Date Signed